

CITY OF SUGAR HILL
CITY COUNCIL MEETING
MONDAY
OCTOBER 14, 2002
7:30 PM
COMMUNITY CENTER

The City of Sugar Hill held its regular council meeting on Monday October 14, 2002 at 7:30 PM in the Community Center.

Notice of the meeting was placed on the doors of city hall and the community center. Notice was placed on the board at Peachtree Industrial Blvd and Alton Tucker Blvd. Notice was sent to the local new media.

Present at the meeting were Mayor Gary Pirkle, Mayor Pro-Tem Kim Hall, Council Members Chris Abbey, Meg Avery, Ron Johnson, and Thomas Rhodes. Also present were City Manager Bob Hail, Assistant City Manager for Development Jim Osborn, City Attorney Lee Thompson and City Clerk Shirley Gibbs.

CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG AND INVOCATION:

Mayor Pirkle called the meeting to order at 7:30 PM. He led the Pledge of Allegiance to the Flag and gave the Invocation.

APPROVAL OF AGENDA:

Mayor Pro-Tem Hall made a motion to amend the Agenda to include Council Reports, City Attorney's Report, Mayor's Report, City Clerk's Report and City Manager's Report and to add Item #3 to New Business Finance Purchasing Policy. Council Member Johnson made the second. Motion passed 5-0.

APPROVAL OF MINUTES 9/5/2002 CALLED MEETING:

Mayor Pro-Tem Hall made a motion to approve the Minutes of the 9/5/2002 Called Meeting with one change. Item #2 the Council only voted on who to select as the Marketing Vendor not the amount of money to be spent; that had been decided at the August meeting. Council Member Johnson made the second. Motion passed 5-0.

APPROVAL OF MINUTES 9/9/2002 COUNCIL MEETING:

Council Member Rhodes made the motion to approve the Minutes from the 9/9/2002 Council Meeting. Council Member Avery made the second. Motion passed 5-0.

COUNCIL REPORTS:

Council Member Chris Abbey gave a report on Gas: 42 new services had been installed, 2,221 feet of gas pipe had been installed and there were 13 cut gas lines. **Council Member Thomas Rhodes** gave a report on the Golf Course: He would be meeting with David Bowman to discuss PR and Marketing. There were some pine trees that would need to be removed due to pine beetle infestation. They would have to get

cost estimates for this job. The Gwinnett Municipal Association had held its meeting at the Golf Course. He thanked the Council for their vote of confidence in him, he had been appointed to the Intergovernmental Affairs Committee. They were accepting resumes for the Downtown Development Association if anyone was interested. They would be selecting a Chairman, Vice Chairman, Secretary, Treasurer and Community Design Chairman.

Council Member Avery gave a report on Recreation: The soccer field was looking great. The West Gwinnett Soccer Club would not be using the field until spring in order for the field to have a chance to grow. She reminded everyone of the upcoming dedication on Saturday October 26, 2002 at 10:00 AM. The Fall Festival would take place following the dedication at EE Robinson Park from 11:00 AM to 5:00 PM. There were going to be lots of activities for the kids, hayrides, a petting zoo, arts, crafts, and entertainment. The city's website would contain information on the scarecrow contest and the pumpkin carving contest along with pictures of last year's Fall Festival. The Town Clock should be delivered by the end of the month and Memorial Bricks were still available.

Mayor Pro-Tem Hall gave a report on Planning and Zoning: The Sugar Hill P&Z department had been chosen by the Atlanta Regional Commission to be a partner in an upcoming GIS study. There are several positions on the Planning Commission Board and the Board of Appeals that will be expiring at the end of December. On the Planning Commission Board Member Jay Asgari has asked that he not be reappointed. Mr. Joe Clarino is interested in being reappointed. Board of Appeals Members Joel Black and Ed Schoeck have indicated they will be unable to continue service to the city once their terms have expired. Anyone interested in serving on one of these Boards should send a resume or letter of interest to the council via the city clerk.

Council Member Johnson gave a report on roads: Aamco Paving had been selected to complete the 2002 City Road Improvements Program. The initial grinding/patching and resurfacing of roads is complete. Six additional roads had been added to the list: Cold Creek Court, Cold Creek Lane, Creek Lane Gold Dust Trail Hickory Hills Drive and Parkview Mine Drive. A summary of proposed 2002 road improvements is posted on the city's website. Construction to improve the drainage pipe culvert on Frontier Drive had begun. On the day of the Festival, he had been invited to Chairman Hill's house to meet with Saxby Chambliss who would then come to the Fall Festival with Council Member Johnson.

MAYOR'S REPORT:

Mayor Pirkle reported that a date for the Budget Work Session had been discussed at the Work Session on Monday October 5th. He asked if Monday October 28th would be good for all the Council Members. Council Member Avery and Johnson had conflicts. It was decided to have the Budget Work Session on Wednesday October 30th at 7:00 PM. Public input would be acceptable at this meeting since this was the time the city did funding for services and improvements.

CITY MANAGER'S REPORT:

City Manager Hail reported that 2 ¾ miles of gas pipe had been installed and the price per therm for gas was .56 well below all the other gas marketers.

CITY CLERK'S REPORT:

City Clerk gave a report on Occupation Taxes. Since the last meeting there had been 22 new businesses. Of the past dues reported on last month, 19 were no longer in business, payment was pending on 8, payment had been received on 17. She would be working with the Code Enforcer on the remaining past dues. So far a total of \$203,300 had been collected in Occupation Tax Revenue.

CITY ATTORNEY'S REPORT:

City Attorney Thompson had no Public Report.

UNFINISHED BUSINESS:

No Unfinished Business.

CITIZENS AND GUESTS COMMENTS:

Mr. Phil Byers was speaking on behalf of Ms. Hilda Roberts. He gave a hand out to the Mayor and Council concerning rabbits kept by Ms. Roberts. Mr. Byers also pointed out that there was an error in the August minutes. It should be Ms. Hilda Roberts, not Mrs. Hilda Roberts and she was cited for having bunnies, not having too many bunnies.

NEW BUSINESS:

1: Accept Annexation Application AX-02-004 Grace Stephens Map Ref # R7-257-016 2.5685 Acres at 1069 Buford Highway Present Zoning R-75, Requested Zoning OI:

Assistant City Manager for Development Jim Osborn explained this is just the application for annexation. Council Member Abbey made the motion to accept annexation application AX-02-004. Council Member Avery made the second. Motion passed on a vote of 4-0-1. Council Member Johnson abstained from voting.

2: Ratify Final Plat Cobblestone Park, 30 Lots:

Assistant City Manager for Development Jim Osborn explained this is a requirement that needs to be done. He and the City Manger had both signed off on the Final Plat. Discussion was held on whether this would fall under the new Development changes, trees that had too much dirt around the trunks. Council Member Rhodes made the motion to ratify the Final Plat for Cobblestone Park, 30 Lots. Council Member Abbey made the second. Motion passed unanimously 5-0.

3: Financial Policy Concerning City Manager's Purchasing Authority:

Mayor Pro-Tem Hall felt the City Manager should be able to make purchases appropriated through the city's approved budget and costing under \$2,500 with out a bid process. This will not apply to city owned vehicles, automotive or equipment mechanical repairs. Any city purchase appropriated through the city's approved budget and costing between \$2,500 and \$5,000 must be made only after an informal bid process of no less than three (3) separate vendors has been obtained. Any city purchases appropriated through the city's approved budget and costing over \$5,000 must be made only after a bid process of no less that three (3) separate vendors has been obtained. Mayor Pro-Tem

Hall made the motion to give the City Manager approval to make approved budget purchases under \$2,500 without going out to bid. Council Member Abbey made the second. Motion passed unanimously 5-0.

EXECUTIVE SESSION TO DISCUSS LEGAL, REAL ESTATE AND/OR PERSONNEL:

Mayor Pro-Tem Hall made the motion to enter into Executive Session to discuss legal, real estate and/or personnel. Council Member Rhodes made the second. Motion passed unanimously 5-0. On a motion and a second, Council returned to regular session.

NO ACTION TAKEN OUT OF EXECUTIVE SESSION.

ADJOURNMENT:

Council Member Abbey made the motion to adjourn the meeting. Council Member Rhodes made the second. Motion passed unanimously 5-0.

MEETING ADJOURNED AT 8:15 PM

Date Approved: _____

Mayor

ATTEST:

City Clerk